

THE SOUTHERN AFRICAN REVENUE PROTECTION ASSOCIATION

GOOD HOPE BRANCH / GOEIE HOOP TAK

MINUTES OF THE SARPA GOOD HOPE BRANCH'S 77TH GENERAL MEETING HELD AT THE RIVER BREEZE RESTAURANT AND CONVENTION CENTRE, WITSAND ON THURSDAY, 18 FEBRUARY 2016 AT 14:00.

NOTULE VAN DIE SARPA GOEIE HOOP-TAK SE 77^{DSTE} ALGEMENE VERGADERING WAT OP DONDERDAG, 18 FEBRUARIE 2016 OM 14:00 BY DIE RIVER BREEZE RESTAURANT AND CONVENTION CENTRE, WITSAND GEHOU IS.

ATTENDANCE / BYWONING

MEMBERS / LEDE

N Rossouw (Neels)	-	Bergrivier (rossouwn@bergmun.org.za)
HJ Benecke (Henk)	-	Brede Valley (hbenecke@bvm.gov.za)
SA Cooper	-	Cape Agulhas
GS Stopford (Greg)	-	Cape Town (greg.stopford@capetown.gov.za)
K Stober (Keith)	-	Cape Town (keith.stober@capetown.gov.za)
JJ van Zyl (Jac)	-	Cederberg (vanzylj@cederbergraad.co.za)
M Fredericks (Marahwaan)	-	Drakenstein (marahwaan@drakenstein.gov.za)
M Verhoeven (Martin)	-	Drakenstein (martinv@drakenstein.gov.za)
PG de Vries (Paul) Chairman	-	Drakenstein (paul@drakenstein.gov.za)
W Albertyn (Willem)	-	Drakenstein (willie.albertyn@drakenstein.gov.za)
M McDonald (Manon)	-	George
WT Harris (Wilbert)	-	George (gmharrisw@gmail.com)
J Sinden (John)	-	George (johns@george.org.za)
KD Grunewald (Kevin)	-	George (kevin@george.org.za)
K Wilken	-	George (kobusw@george.org.za)
P van Niekerk (Paul)	-	George (Retired Member - ex Johannesburg)
AS Swart (Blackie)	-	Hessequa - Heidelberg (mr.asswart@telkomsa.net)
CP September	-	Hessequa - Witsand
H Thesner (Heinrich)	-	Hessequa (heinrich@hessequa.gov.za)
M Botha (Michael)	-	Institute of Municipal Engineers of Southern Africa (S Cape Branch) (mabotha@lantic.net)
D Engelbrecht (Deon)	-	Matzikama (Vredendal) (engelbrechtd@matzikamamun.co.za)
D Maree (Danie)	-	Overstrand (dmaree@overstrand.gov.za)
JH du Plessis (Kobus)	-	Overstrand (kduplessis@overstrand.gov.za)
N Dube (Njabulo)	-	PGWC/LG (njabulo.dube@westerncape.gov.za)
C du Preez (Cassie)	-	Saldanha Bay (Cassie.Dupreez@sbm.gov.za)
R Bindeman (Rens)	-	SARPA (rens@mweb.co.za)
FJC Koegelenberg (Floris)	-	Stellenbosch (floris.koegelenberg@stellenbosch.gov.za)
T F Rossouw (Tom)	-	Swartland (rossouwt@swartland.org.za)
S Herbst (Salman)	-	Swellendam (sherbst@swellenmun.co.za)
R Haywood (Raymond)	-	Witzenberg (rhaywood@witzenberg.gov.za)
JP Groenewald	-	

AFFILIATES

L Barry Martin (Lorraine)	-	Barry's Holiday Accommodation - Witsand
A de Jager (André)	-	Aggreko (andre.dejager@aggreko.co.za)

G Julius (Gavin)	- Aggreko (gavin.julius@aggreko.co.za)
DB Greeff (Danie)	- BDE Consult (dgreeff@bdeconsult.co.za)
MJ Benson (Mark)	- Bigen Africa (mark.benson@bigenafrica.com)
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D Turton (Dave)	- Edgeline Engineering (dave@edgeline.co.za)
I Nongogo (Innocent)	- Electro Inductive Industries
P van der Hoek	- Element Consulting Engineers
D Cackett	- Emerald Infrastructure Solutions
CG Hampshire	- Emerald Infrastructure Solutions
H Piek (Herman)	- Eya Bantu Professional Services (herman@eya-bantu.co.za)
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I Kilian (Ivar)	- Itron (ivar.kilian@itron.com)
JP Groenewald	- JP Prepaid Inspections
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M Tyszowiecki (Mike)	- Patch Industrial Supplies - Masterlock (patch@worldonline.co.za)
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A Hiebner	- Utilities World
D Pieters (Dürr)	- WorleyParsons (durr.pieters@worleyparsons.com)
G Smit (Gareth)	- Zest (Gareth.Smit@zest.co.za)

RETIRED MEMBERS

JJG Nel (Johan)	- Honorary member (neljjg@gmail.com)
J Pereira (Jorge)	- Honorary member (jorgepereira43@yahoo.co.za)
P van Niekerk (Paul)	- Honorary member
J Renney (Joe)	- Honorary member (joerenney151@gmail.com)
LR Richardson (Len)	- Honorary member (richardsonlr@telkomsa.net)
N Ballantyne (Neil) Secretary	- Honorary member (nballantyne@cybersmart.co.za)

1. OPENING AND WELCOME / OPENING EN VERWELKOMING

1.1 Opening / Opening

The Chairman welcomed all to the meeting and introduced the Deputy Mayor of Hessequa Municipality, Councillor Julian Merkeur, who apologised for the absence of Mayor Nel who had another engagement. Councillor Merkeur then addressed the meeting, after which he opened the meeting with a prayer.

1.2 **Arrangements / Reëlings**

The Chairman advised that tea/coffee would be served at 15:30 and a supper has been arranged for 18:00.

1.3 **Acknowledgements / Bedankings**

The Chairperson thanked Gareth Smit, the Hessequa Municipality, the River Breeze Restuarant and staff for the venue arrangements and catering, and the Affiliates for providing sponsorship for the meeting and the evening function. Rens Bindeman was thanked for arranging the meeting at Witsand and for the ladies boat trip on the river.

1.4 **Announcements / Aankondigings**

None

2. **APOLOGIES / VERSKONINGS**

HM Hendriks (Hilton)	-	Breede Valley (hhendriks@bvm.gov.za)
G van Schalkwyk (George)	-	Cape Town (george.vanschalkwyk@capetown.gov.za)
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D Louw (Deon)	-	Drakenstein (deon.louw@drakenstein.gov.za)
CJ Greeff (Corrie)	-	Oudsthoorn (corrie@oudtmun.co.za)
J du Plessis (Johan) Chairman	-	Saldanha Bay (johan.duplessis@sbm.gov.za)
J Coetzee (Jan)	-	Stellenbosch (Johannes.Coetzee@stellenbosch.gov.za)
L de Lange (Lourens)	-	Stellenbosch (Lourens.DeLange@stellenbosch.gov.za)
B Marais (Belinda)	-	Swartland (maraisb@swartland.org.za)
R du Toit (Roelof)	-	Swartland (roelof@swartland.org.za)
FH du Toit (Francois)	-	Theewaterskloof (francoisdu@twk.org.za)
S Sabatti	-	Actom (tory.Sabatti@actom.co.za)
M van Staden (Martin)	-	AECOM (Martin.VanStaden@aecom.com)
J Schreuber (Johan)	-	Paarl Ataraxia Peppergas Security (johan@ataraxia.co.za)
T Phillips (Tom)	-	Inspred Interfaces (tom@interfaces.co.za)
AJ de Swardt (Braam)	-	Itron (braam.deswardt@itron.com)
A Bedeker (Attie)	-	Lyners (attie@lyners.co.za)
OCT Potgieter (Theo)	-	Lyners (theo@lyners.co.za)
C Kühn (Curren-David)	-	Motla (currenk@motla.co.za)
JH Götze (Hugo)	-	Motla (hugog@motla.co.za)

3. **CHANGE OF ADDRESS / ADRESVERANDERINGS**

None

4. **CONFIRMATION OF THE MINUTES OF THE SARPA GOOD HOPE BRANCH'S 76TH GENERAL MEETING HELD AT THE WESKUS SCHOOL, SALDANHA BAY ON THURSDAY, 12 NOVEMBER 2015.**

BEKRAGTIGING VAN NOTULE VAN DIE SARPA GOEIE HOOP TAK SE 76^{STE} ALGEMENE VERGADERING GEHOU OP DONDERDAG, 12 NOVEMBER 2015 BY DIE WESKUS SKOOL, SALDANHABAAI.

- 4.1 Copies of the minutes of meeting had been circulated to all members.
(Correction: Item 8.1 Criminal **Law** Amendment Bill should have read Criminal **Matters** Amendment Bill)
- 4.2 The minutes were proposed by Danie Maree, seconded by Cassie du Preez and adopted by the meeting.

5. MATTERS ARISING FROM THE MINUTES AND NOT ON THE AGENDA
SAKE VOORTSPRUITEND UIT DIE NOTULE EN NIE OP DIE AGENDA NIE

The chairman mentioned that the Criminal Matters Amendment Bill that was mentioned in the Executive Committee Report at the last meeting has since been promulgated and is now an Act (Act No. 18 of 2015: Criminal Matters Amendment Act, 2015). A copy can be found at <http://www.gov.za/documents/criminal-matters-amendment-act-18-2015-15-dec-2015-0000> . The chairman highlighted portions of the Act. The SA Police still need to be trained as for as the use of the ACT and Regulations for the Act still need to be drafted and promulgated.

Keith Stober asked if mains borne prepayment meters are being phased out. Ivar Killian (Itron) replied that this is not so, but that these meters are now being manufactured overseas due to the cost of local production.

6. ADDITIONAL ITEMS TO BE DISCUSSED UNDER ITEM 10 –MEMBERS’ FORUM
BYKOMENDE ITEMS VIR BESPREKING ONDER ITEM 10 – LEDE SE BESPREKINGS FORUM

Feedback from Provincial structures – Paul de Vries

7. CORRESPONDENCE / KORRESPONDENSIE

None

8. REPORTS / VERSLAE

8.1 Executive Committee Report (Rens Bindeman)

(See presentation 8-1)

- Paul de Vries stated that a workshop was held before the Executive Committee meeting. The question raised was what does SARPA do for Affiliates. The answer given was that they have meters that municipalities need to use to measure the use of electricity and water.

A discussion ensued:

Leon Lerm commented that the exchange of information is invaluable. Example is the type of boxes that are used to securely house meters to minimize vandalism and theft.

Keith Stober mentioned that one needs assurances from colleagues in other municipalities that they are also tackling the problem of electricity theft.

Johan Nel mentioned that developments are triggered due to problems experienced, and there is a need for an exchange of information to further these developments.

Paul de Vries stated that the Good Hope Branch is functioning well – but this is not so in other branches

Kevin Gunewald stated that there is no involvement of the finance and civil departments from municipalities and that they need to be brought into the meetings

Len Richardson mentioned that the water departments need to be targeted in this respect.

Rens Bindeman then presented the Executive Committee Report

- New developments:
 - o The new Criminal Matters Amendment Act
 - o SARPA President has resigned – there is a need to elect a new president
 - o Wish to elect Greg Stopford (Cape Town) and new President Elect

- Development of specifications – Greg Stopford and Rens Bindeman are working on these
 - Change of the name of SARPA shelved for now
- Expansion into Africa
 - Nigeria chapter is very strong
 - Concept of chapters to be brought into the Constitution
- Feedback on other players covered – SALGA, IMFO
- Role of Affiliate members needed in other areas
- Need to collect statistics from municipalities on theft and tampering – suggested to get information from Southern Cape Branch of SALGA – Chairperson is at Hessequa Municipality. Rens Bindeman and Paul de Vries will follow up on this
- Branch developments were covered
- Request from Jean Venter for attendance register to be sent to the Secretariat
- Standardisation
 - NRS 080 still under review
 - NRS 055 to be revised – request for member to come forward to form a committee to do this
 - Standard on cables – Role player group has been established
- Payment of fees and problems with supply chain departments of municipalities was discussed – SARS certificate needed by municipalities for SARPA tax clearance
- Infrastructure crimes
 - Restructuring of NFMCCC – new strategy
- Criminal Matter Amendment Act promulgated – Act 18 of 2015. Regulations are being drafted
- Training of staff explained and courses that are available were listed
- 2016 Convention – Theme is “Smarter Revenue Protection” – 24/25 August 2016. Venue still to be decided.

- A discussion followed on the use of the new Criminal Matters Amendment Act and charges to be laid.

9. **PRESENTATIONS**

9.1 **"Non-ferrous metal theft in Southern Cape" – Rens Bindeman and Blackie Swart (SAPS Heidelberg)**

(See presentation 9.1)

- Copper theft is a big problem in the Southern Cape – this started 5 years ago
- The route along the N2 is the biggest problem
- Blackie Swart explained operations that were launched in the Southern Cape area. They concentrate on thefts along major roads where there are now no more Telkom cables left. People internal to organisations are involved in these crimes
- Photographs were shown of these cases
- Theft sites must be left untouched so that forensic evidence can be collected by the Police
- It is important that towns work together and keep each other informed of infrastructure theft incidents – the use of neighbourhood watch organisations is also important
- Need to walk into theft area to catch the thieves instead of using vehicles

9.2 **“Meter audit project in Swellendam – Feedback by Contractor” - JP Groenewald - JP Prepaid Inspection**

- Audit of meters in Swellendam was carried out
- Used day and night teams to trap tamperers
- Partial bypasses found in more up-market areas
- Readyboard tampering found in township areas
- “Ghost” meters – where no record of a meter exists on the municipality’s data base exists – was found to be a problem
- It was found that in January, July and October there was higher losses than in other months of the year. This is the case in other towns as well.
- Reasons for this is probably the shortage of money after the festive season in January, and in July there is the electricity price increase
- Tampering also takes place when there is a shortage of work.

General discussion:

- Losses need to be looked at over a longer period than one month due to prepayment sales. Need to look at statistics over a 12 month period
- Need to have ongoing audits to ensure that repeat tampers do not occur
- Process for tamper cases was explained:
 - o Supply disconnected – Fine paid – Supply reconnected
 - o Fines are higher for second tampers
 - o Fines are still higher for third tampers
 - o Fourth tamper - the supply is disconnected
- Vending reports must be audited to ensure money for all sales are banked
- Must take all energy consumptions into account when calculating technical and non-technical losses. The recovery of losses can be more than 3 times the cost of running the revenue protection exercise (City of Cape Town experiences a 10 fold recovery compared with the cost of running the Revenue Protection Unit)

9.3 “Port Harcourt Electricity Distributor, Nigeria "Mission Possible" project” – Rens Bindeman – SARPA Technical Adviser
 (See presentation 9.3)

- Overview of operation in Nigeria given – areas are Port Harcourt and Abuja
- Revenue protection operations should be self-funding
- Losses on this project were up to 50%!
- Commercial losses were 28%
- Other statistics were presented
- Impact for the distribution company was listed. Therefore recovery of losses is vital to make the operation of the companies sustainable
- The strategic approach for revenue protection processes was explained
- The Army assists with the operations
- The challenges encountered were listed
- Revenue protection opportunities were shown
- Large power user meter re-certification process was undertaken
- Recovery figure were given
- Closing the loop – technology verses management explained
- Project expenses presented with the budget proposal

10. MEMBERS’ FORUM:

This item was largely covered by discussions under item 9.2.

Provincial feedback from SAPS structures – Paul de Vries

- SAPS Provincial meeting was held on 26 January 2016
- Report given on statistics in the Western Cape on infrastructure theft
- Hot spots by area were mentioned
- Example of huge theft cases were given
- Clips are being stolen from railways lines – trains are being derailed!
- Scrap (bucket) shops are not registered, also businesses – this needs to be checked. Properties must have the correct zoning for business operations
- The Philippi farming area in the Cape Flats has been hit hard
- Other examples of cases was given
- Need to get statistics from municipalities to get SAPS to target bad areas.

**11. ITEMS HELD OVER FOR DISCUSSION FROM PREVIOUS GENERAL MEETING
ITEMS WAT OORSTAAN VIR BESPREKING VAN DIE VORIGE ALGEMENE VERGADERING**

The template for reporting theft cases, that was mentioned at previous meetings, is being works on.

12. MATTERS FROM OTHER PROVINCES

None

13. GENERAL / ALGEMEEN

The chairman made a plea for all members to pay their membership fees.

14. SPONSORSHIPS

The Chairman thanked all the firms who provided sponsorship for the evening function, and to Rens, Gareth and the Hessequa Municipality for the planning for the meeting, and the River Breeze Restaurant and Convention Centre for providing the venue, and to all others who assisted with making the meeting possible.

**15. DATES AND PLACES OF MEETINGS
DATUMS EN PLEKKE VAN VERGADERINGS**

**Dates and places of SARPA meetings in 2016
Datums en plekke van SARPA vergaderings in 2016**

15.1	12 May 2016	- Bellville, Cape Town
15.2	11 August 2016	- Lamberts Bay
15.3	10 November 2016	- George

**16. Closing of meeting by Chairman.
Sluiting van vergadering deur die Voorsitter.**

The Chairman thanked all for attending and closed the meeting at 17:25.

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