



MINUTES OF THE SARPA GOOD HOPE BRANCH'S 85TH GENERAL MEETING HELD AT DIE PLAASKOMBUIS @ HEMEL EN AARDE, HERMANUS ON THURSDAY 15 FEBRUARY 2018 AT 09:00.

NOTULE VAN DIE SARPA GOEIE HOOP-TAK SE 85^{STE} ALGEMENE VERGADERING WAT OP DONDERDAG, 15 FEBRUARIE 2018 OM 14:00 BY DIE PLAASKOMBUIS @ HEMEL EN AARDE, HERMANUS GEHOU IS.

ATTENDANCE / BYWONING

MEMBERS / LEDE

SA Cooper (Steve)	- Cape Agulhas (stevec@capeagulhas.gov.za)
GS Stopford (Greg)	- Cape Town (greg.stopford@capetown.gov.za)
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PG de Vries (Paul) Chairman	- Drakenstein (paul@drakenstein.gov.za)
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Cllr E Bussack	- George (ecbussack@george.gov.za)
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AFFILIATES

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IV Smith (Ian)	- Tank Industries (ian.smith@tank.co.za)
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G Smit (Gareth)	- Tractionel Enterprise (gareths@traction.co.za)

RETIRED MEMBERS

J Pereira (Jorge)	- Honorary member (jorgepereira43@yahoo.co.za)
N Ballantyne (Neil) Secretary	- Honorary member (nballantyne@cybersmart.co.za)

1. OPENING AND WELCOME / OPENING EN VERWELKOMING

1.1 Opening / Opening

The Chairman welcomed all to the meeting and the meeting was opened with a prayer.

1.2 **Arrangements / Reëlings**

The Chairman advised that tea/coffee would be served at 15:30, and a supper has been arranged for 18:30 at the the same venue.

1.3 **Acknowledgements / Bedankings**

The Chairman thanked the Overstrand Municipality and staff, and Gareth Smit for all the arrangements for the meeting. He also thanked all the Affiliates for their generous sponsorship which makes these meetings possible.

1.4 **Announcements / Aankondigings**

The Chairman told the meeting that Martin Verhoeven's brother had passed away and conveyed the meeting's sympathy to Martin and his family.

2. **APOLOGIES / VERSKONINGS**

N Rossouw (Neels)	-	Bergrivier (rossoun@bergmun.org.za)
L Muller (Louise)	-	Cape Town (louise.muller@capetown.gov.za)
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A Venter (Andries)	-	Motla (andriesv@motla.co.za)
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G Lotter (George)	-	Motla (georgel@motla.co.za)
G Louis (Grant)	-	Motla (grantl@motla.co.za)
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J Mtimkulu (Joyce)	-	Motla (joycem@motla.co.za)
M Huang (Michelle)	-	SZZT (michellesztt@gmail.com)
JJG Nel (Johan)	-	Honorary member (neljgg@gmail.com)

3. **CHANGE OF ADDRESS / ADRESVERANDERINGS**

None.

4. **CONFIRMATION OF THE MINUTES OF THE SARPA GOOD HOPE BRANCH'S 84TH GENERAL MEETING HELD AT BRENTON ON SEA MUNICIPAL HALL, KNYSNA ON THURSDAY 9 NOVEMBER 2017 AT 09:00.**

BEKRAGTIGING VAN NOTULE VAN DIE SARPA GOEIE HOOP TAK SE 84^{STE} ALGEMENE VERGADERING GEHOU OP DONDERDAG, 9 NOVEMBER 2017 OM 09:00 BY DIE BRENTON ON SEA MUNISIPALE SAAL, KNYSNA.

4.1 Copies of the minutes of meeting had been circulated to all members.

4.2 The adoption of the minutes was accepted by the meeting.

**5. MATTERS ARISING FROM THE MINUTES AND NOT ON THE AGENDA
SAKE VOORTSPRUITEND UIT DIE NOTULE EN NIE OP DIE AGENDA NIE**

None.

**6. ADDITIONAL ITEMS TO BE DISCUSSED UNDER ITEM 10 –MEMBERS' FORUM
BYKOMENDE ITEMS VIR BESPREKING ONDER ITEM 10 – LEDE SE BESPREKINGS FORUM**

None.

7. CORRESPONDENCE / KORRESPONDENSIE

None

8. REPORTS / VERSLAE

8.1 Executive Committee Report (Rens Bindeman)

(See presentation 8-1)

- New developments
 - o The President Elect, Greg Stopford, will attend the IURPA Conference 2018 in South Carolina USA from 19 to 23 February 2018
 - o A roadshow is planned for April in the Free State and Mpumalanga
 - o No more training is to be held in Kafue Gorge in Zambia. This will now be offered in Cape Town
- Branch developments
 - o Mpumalanga Branch is now on track
 - o Free State Branch is in trouble – there seems to be little interest
 - o Namibia Branch has been rejuvenated
 - o Zambia is planning to establish a SARPA branch
- Standardisation
 - o NRS 055/101 – still in draft
 - o Cable marking – completed. The logistics of keeping the records of data still needs to be finalised
- Training
 - o Reminder was given that training is still available and only the costs of the presenter's travel and accommodation has to be covered.
 - o An advanced revenue protection course has been developed
- Infrastructure crime discussed
 - o Working closely with SAPS and Hawks
 - o Remember to use the Crime Code 3200 when report infrastructure theft and vandalism cases to SAPS
- Revenue Recovery initiative is still available for any municipality that needs it.
- 2018 SARPA Convention is to be held in Bellville Cape Town on 23/24 August 2018.
- The events calendar was shown.

9. PRESENTATIONS

9.1 “Revenue Collection Options” – Thabiso Moilola & Rezaan Petersen – Landis & Gyr

- Company overview given
- Landis & Gyr footprint shown
- There is a local R & D team for the development of new products
- High local content and job creation is strived for, therefore use low level of automation in order to create jobs
- SANAS certified laboratory in Johannesburg
- Development, installation and commissioning is carried out

- Technical aspects of bulk metering – E550 160A Direct Connect ICG meter
 - o Benefits listed and explained
 - o Its features were given- AMR ready
 - o Terminal specifications shown and benefits discussed
- AMR / ICG solution explained
 - o System architecture shown
 - o Functions were listed
- Demonstration of software given
 - o Online live updates
- Why go AMR?
 - o Reasons given.

9.2 “Tank Maintenance Products” – Kobus Van Eeden – Tank Industries

(See presentation 9-2)

- Tank are suppliers of maintenance products
- Products available were listed
- Electrical tapes
 - o Cable repair tapes
 - o Vinyl electrical tapes
 - o Special purpose tapes
- Jacket repair tapes explained and features mentioned – technical data shown
- Vinyl electrical tape HD2 specification given
- Filler tape – Plyfill – self amalgamating tape specification given
- 53 Ply Arc tape – Special purpose tape – flame retardant tape – video shown
- Polywater –adhesives, poly patch, rubber goods cleaner products presented
- Power Patch kit shown – 3 part repair kit for oil leaks produces a permanent sealing job – video shown
- Solar panel wash – safe to use – video shown.

9.3 Overstrand Municipality’s experiences with revenue protection initiatives – Dup du Plessis – Overstrand Municipality

(See presentation 9-3)

- First patented electricity meters shown – by Edison in 1881
- Today’s meters still act as cash registers
- Meter audits started in 2000 in the then Hermanus Municipality – had 35 000 meters with 4 staff
- Issues to address and plan of action requires:
 - o By-law to be in place
 - o Budget to be available
 - o Necessary forms to be in place
- Started in 2002 with auditing meters in houses of staff, then large power user meters, followed by residential meters – many tamper case were found
- Challenges and experiences discussed
- Lessons learned were listed and discussed
- Some functions were outsourced in 2003 due to staff shortages
- Percentage losses were shown and successes highlighted
- Old meters were replaced with prepayment meters
- Use bulk meters in gated complexes
- Tamper rates have reduced markedly
- 99% of areas are now electrified
- Area metering and AMR system to be implemented in the future.

10. MEMBERS’ FORUM:

10.1 Provincial Police infrastructure theft statistics:

Paul de Vries reported on the statistics for infrastructure theft cases in the Western Cape for:

- October 2017 – (See presentation 10a)
- April to December 2017 - (See presentation 10b)

Paul highlighted the fact that assets have increased but the value of losses has reduced. It is vital to use the Crime Code 3200 when reporting theft cases to SAPS so all municipal statistics are correctly recorded
Hotspots were highlighted – both national and local.
It was noted that only 3 municipalities represented at the meeting have separate Revenue Protection sections – Overstrand, George and Cape Town.
Drakenstein is to start one soon as budget has now been made available.
Comment was made regarding the number of successful prosecutions compared with the number of arrests. It was stated that with the new Act bail is no longer possible for infrastructure theft and vandalism cases, so hopefully prosecutions will increase in the future.

11. ITEMS HELD OVER FOR DISCUSSION FROM PREVIOUS GENERAL MEETING
ITEMS WAT OORSTAAN VIR BESPREKING VAN DIE VORIGE ALGEMENE VERGADERING

None

12. MATTERS FROM OTHER PROVINCES

None

13. GENERAL / ALGEMEEN

None

14. SPONSORSHIPS

Gareth Smit thanked all the firms who had provided generous sponsorship for the meetings, and made special mention of the generous donation from the Overstrand Municipality. He also thanked the Overstrand Municipality and staff for the arrangements for the meetings and for the spouses programme.

15. DATES AND PLACES OF MEETINGS
DATUMS EN PLEKKE VAN VERGADERINGS

Dates and places of SARPA meetings in 2018
Datums en plekke van SARPA vergaderings in 2018

- | | | |
|-------------|-----------------|---------------------------------------|
| 15.1 | 10 May 2018 | – Ceres (Witzenberg Municipality) |
| 15.2 | 16 August 2018 | – Malmesbury (Swartland Municipality) |
| 15.3 | 8 November 2018 | – Witsand (Hessequa Municipality) |

16. Closing of meeting by Chairman.
Sluiting van vergadering deur die Voorsitter.

The Chairman thanked all for attending and closed the meeting at 17:00.

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